INDIANA VOLKSSPORT ASSOCIATION (INVA)

STANDARD POLICIES
Revised 9/6/08

Membership Lists: At the December state meeting of each year, all clubs will furnish INVA with a copy of their membership roster. An officer update will be furnished to the INVA president when ever there is a change.

Event Dates: All events dates must be cleared with the INVA president before they can be sanctioned. Once a date has been assigned to a club, no other club may sanction an event on that date without permission of the club who first has that date.

Annual Dates: All clubs retain the right to a date of an annual event if they reserve that date prior to July 1st of the preceding year. On July 1st of the preceding year, that date if not claimed will become available to any club on a first come basis. Please note that flexibility is necessary on annual events due to calendar changes i.e. 4 or 5 weekends in a month, holiday movement and festival changes.

Reserving Dates: Please make all date reservations in writing to the INVA president. Verbally telling the INVA president while on the trail when he/she cannot write it down will not reserve the date.

Brochures: INVA brochures need to follow AVA guidelines and in addition contain the INVA approval number in the lower left corner of the front page. It is strongly recommended the AVA sanction number be in the lower right corner of the front page. Brochures in Indiana should be folded in half and printed in booklet form. YRE brochures should be tri-folded. All brochures must be received no later than 70 days prior to an event. The brochure must be a draft copy and cannot be a marked up copy of a previous brochure.

Sanctioning: All scheduled event sanction requests must be submitted through the AVA Electronic Sanctioning System (Called ESS) not later than 100 days prior to the event date. All Year-Round-Event Sanction requests must be submitted through the AVA ESS 30 days prior to the Regional Directors deadline. Once a sanction request has been submitted, please notify the INVA president by your favorite means that the electronic sanction request awaits his approval.

Number of Year-Round-Events (YRE’s) allowed: Clubs may sponsor a maximum of 2 YRE’s per every 1 regular scheduled event each year. New clubs must hold a regular scheduled event before sponsoring a YRE.

INVA Dues: INVA will not charge dues to the Indiana clubs. INVA will support itself by sponsoring regular events throughout the year. It is the responsibility of the individual clubs to support these events by providing volunteers for these events. INVA will attempt to sponsor 4 or more events per year in a variety of locations across Indiana. The dates of these events will be determined by the INVA event coordinators along with the park/location managers. No club will sponsor an event on the date of an INVA event. It is expected that all clubs will support the events with volunteers and participants.
POLICY: INVA Club Cards

1. Each club will be issued a supply of blank club cards for all its members at no cost to the club. A new supply will be made each year.

2. The clubs are responsible for filling in the name of the club member, the name of the club, the club's AVA #, and the signature of one official of the club (either the President, Secretary, or Treasurer for example).

3. Club cards will be controlled and issued by the individual clubs. Cost of the card to the members will be determined by each club.

4. Club cards will entitle the member to register on the day of any Indiana volkssport event for the pre-registered price. Please note that the participant may or may not receive their award that day.

5. If awards are not available, the local club will make arrangements to deliver the awards later to the member's club at the next convenient event or State Club Meeting. Mailing is not required.

6. Each club has the right to refuse the pre-registered price for any member that does not present his/her club card on the day of the event.

7. Once a club official receives awards from another club, delivery of the award can be done at the club meeting, or any method the club desires. The club is not obligated to mail the award. (The members are obligated to come to their club meeting.)

8. Each club will provide a list of all club members and their addresses to INVA who were issued a membership card. Note: This information will be protected by the Privacy Act and will be used only to verify club membership at an event.

9. Any individual who loses his/her club card must report it to his/her club president to receive a replacement. Replacements will be made by the club.

10. One club card will be issued to each member. If a club has a family membership plan, then each member of the family will receive a card.

SAMPLE Club Card

CERTIFIES
Paul R. Mullen
IS A MEMBER IN GOOD STANDING
of the
Indy 'G' Walkers

EXPIRES 31 DEC 93
AVA # 089

Ron Vossman / Club Officer